

Success Week Proposal

The WSGA requests consideration of these proposed guidelines by both faculty and administration that a final, enforceable policy be formulated and enacted for the Spring 2010 or Fall 2010 semester.

Proposal: The last week of Fall and Spring undergraduate classes will be designated Success Week. The intent would be to allow time for students to be able to review and prepare for final examinations. Therefore, no student organization registered with the Student Activities & Greek Life Office may hold meetings or sponsor events without the expressed permission of designated staff of SAGL.

For academic programs, the following guidelines apply:

- A. Faculty are encouraged to utilize Success Week as a time for review of course material in preparation for the final examination. If an examination is to be given during Success Week, it must not be given in the last three days of Success Week. Assignments worth no more than 10% of the final grade and cover no more than one-fourth of assigned reading material in the course could be given.
- B. Major course assignments (extensive research papers, projects, etc.) should be due the Friday prior to Success Week and should be assigned early in the semester. Any modifications to assignments should be made in a timely fashion to give students adequate time to complete the assignments.
- C. If major course assignments must be given during Success Week, they should be due no later than the Wednesday of Success Week. Exceptions include class presentations by students and semester-long projects such as a project assignment in lieu of a final. Participation and attendance grades are acceptable.

This policy excludes make-up assignments, make-up tests, take-home final exams, and laboratory examinations. It also does not apply to classes meeting one day a week for more than one hour.

All university laboratory classes are exempt from this policy.

Instructors may petition their Dean or Department Chair if they believe the policy “jeopardizes or impairs” their ability to teach.

Instructors are to be reminded that the majority of students are enrolled in multiple courses in the semester, and widespread violation of this faculty handbook policy can cause the workload of students to be excessive as the students begin preparing for their final examinations.

Students should be reminded that their primary reason for attending college should be their curriculum and students have the responsibility of studying throughout the entire semester.

The Deans and Department Chairs will publicize and monitor this policy each semester.